

LEARNING AND DEVELOPMENT

Level 4

NVQ code: Q500032

Please refer to the Edexcel NVQ Portfolio – Accreditation Listing on the Edexcel website for the current accreditation expiry date for this NVQ

Mandatory Units

Edexcel ID	Unit Title
U5000279	Contribute to learning within the organisation
U5000248	Evaluate and develop own practice
U5000269	Evaluate and improve learning and development programmes
U5000272	Design learning programmes
U5000284	Agree learning programmes with learners
U5000274	Manage the contribution of other people to the learning process
U5000247	Create a climate that promotes learning

Optional Units – Group A

Edexcel ID	Unit Title
U5000270	Identify the learning and development needs of the organisation
U5000271	Identify individual learning aims and programmes

Optional Units – Group B

Edexcel ID	Unit Title
U5000287	Assess candidates using a range of methods
U5000288	Assess candidates' performance through observation
U5000251	Enable group learning
U5000252	Support learners by mentoring in the workplace
U5000289	Support and advise individual learners
U5000283	Monitor and review progress with learners
U5000280	Respond to changes in learning and development
U5000294	Provide learning and development in international settings
U5000295	Plan how to provide basic skills in the workplace
U5000296	Introduce training for basic skills in the workplace
U5000273	Prepare and develop resources to support learning
U5000276	Conduct internal quality assurance of the assessment process

Candidates must complete all seven Mandatory units plus one unit from Optional Group A and four units from Optional Group