

EDEXCEL LEVEL 2 BTEC CERTIFICATE IN HAIRDRESSING

LEARNER ACHIEVEMENT TRACKING DOCUMENT

This document provides a means of tracking learners' achievement for the internally set units 1, 3, 4 and 5 of the Edexcel Level 2 BTEC Certificate in Hairdressing.

Unit 2: Health and Safety is assessed through the externally set Scenario Based Assessment (SBA). The SBA provides the means of tracking learners' achievement for this unit.

- To gain a Pass grade for a unit, all of the Pass grading criteria for the unit must be met.
- To gain a Merit grade for a unit, all of the Pass grading criteria and all of the Merit grading criteria for the unit must be met.
- To gain a Distinction grade for a unit, all of the Pass grading criteria, all of the Merit grading criteria and all of the Distinction grading criteria for the unit must be met.



Unit 1: Salon Reception Duties Tracking Sheet.

| Criterion | Date achieved | Criterion | Date achieved | Criterion | Date achieved |
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| <p>P1. identify health and safety requirements that must be practised in a salon environment</p> <p>P2. describe how basic chemical products and electrical equipment should be used in a salon</p> <p>P3. explain briefly how salon regulations, professional practice and hygiene practices should be maintained and complied with, using some relevant terminology</p> <p>P4. follow standard conventions of spelling, punctuation and grammar, with an acceptable level of accuracy.</p> | | <p>M1. identify a range of health and safety requirements and explain, using examples, why they must be followed in a salon environment</p> <p>M2. describe in detail how a range of chemical products and electrical equipment should be used in a salon</p> <p>M3. explain clearly how salon regulations, professional practice and hygienic practices should be maintained and complied with, using a range of appropriate terminology</p> <p>M4. follow standard conventions of spelling, punctuation and grammar, with an appropriate level of accuracy.</p> | | <p>D1. identify a wide range of health and safety requirements and explain clearly the consequences if they are not followed in a salon environment</p> <p>D2. describe clearly potential problems that may occur if chemical products and electrical equipment are used incorrectly</p> <p>D3. explain in detail how salon regulations, professional practice and hygienic practices should be maintained and complied with, using a wide range of appropriate terminology.</p> | |

| OVERALL ACHIEVEMENT FOR UNIT 1 | | | | |
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| PASS | | MERIT | | DISTINCTION |

| LEARNER | ASSESSOR | DATE |
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Unit 3: Introduction to Styling Tracking Sheet.

| Criterion | Date achieved | Criterion | Date achieved | Criterion | Date achieved |
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| <p>P1. describe briefly how they consulted and used selling techniques with different clients</p> <p>P2. carry out and record the results of diagnostic tests for styling services</p> <p>P3. describe briefly the products and equipment used for styling services, using some relevant terminology</p> <p>P4. demonstrate shampooing, conditioning, blow-drying and setting for different clients, with appropriate tutor support</p> <p>P5. demonstrate good basic team skills.</p> | | <p>M1. describe, using examples, how they consulted and used effective selling skills with a range of clients</p> <p>M2. carry out, record and assess the results of a range of diagnostic tests for styling services</p> <p>M3. describe, using examples, a range of equipment and products used for styling services, using a range of appropriate terminology</p> <p>M4. demonstrate shampooing, conditioning, blow-drying and setting for a range of clients, showing a significant level of independence with some tutor support</p> <p>M5. demonstrate a range of good team skills competently.</p> | | <p>D1. describe in detail using examples how they consulted and used effective selling skills with a wide range of clients</p> <p>D2. carry out, record and assess the results of a wide range of diagnostic tests for styling services</p> <p>D3. describe in detail, using examples, a wide range of products and equipment used for styling services, using a wide range of appropriate terminology</p> <p>D4. demonstrate independently shampooing, conditioning, blow-drying and setting for a wide range of clients, with minimal tutor support and assess the effects these processes have on hair structure and scalp</p> <p>D5. demonstrate a wide range of excellent team skills competently within a commercially acceptable time scale.</p> | |

| OVERALL ACHIEVEMENT FOR UNIT 3 | | | | |
|--------------------------------|--|-------|--|-------------|
| PASS | | MERIT | | DISTINCTION |

| LEARNER | ASSESSOR | DATE |
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Unit 4: Introduction to Perming Tracking Sheet.

| Criterion | Date achieved | Criterion | Date achieved | Criterion | Date achieved |
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| <p>P1. describe briefly how they consulted and used selling techniques for perming services with different clients</p> <p>P2. carry out and record the results of diagnostic tests for perming services</p> <p>P3. describe briefly the products and equipment used for perming services, using some relevant terminology</p> <p>P4. assist with the perming process for different hair types and lengths, with appropriate tutor support.</p> | | <p>M1. describe, using examples, how they consulted and used effective selling skills for perming services with a range of clients</p> <p>M2. carry out, record and assess the results of a range of diagnostic tests for perming services</p> <p>M3. describe, using examples, a range of equipment and products used for perming services, using a range of appropriate terminology and explain the importance of the working environment temperature to the process</p> <p>M4. assist with the perming process for a range of hair types, showing a significant level of independence with some tutor support and identify problems that may occur.</p> | | <p>D1. describe in detail using examples how they consulted and used effective selling skills for perming services with a wide range of clients and explain the reasons for carrying out a pre-perming consultation</p> <p>D2. carry out, record and assess the results of a wide range of diagnostic tests for perming services</p> <p>D3. describe in detail, using examples, a wide range of products and equipment used for perming services, using a wide range of appropriate terminology and explain the adverse effects of the working environment temperature on the process</p> <p>D4. assist with the perming process for a wide range of hair types and lengths, with minimal tutor support and explain a range of problems that may occur.</p> | |

| OVERALL ACHIEVEMENT FOR UNIT 4 | | | | |
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| PASS | | MERIT | | DISTINCTION |

| LEARNER | ASSESSOR | DATE |
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Unit 5: Introduction to Colouring Tracking Sheet.

| Criterion | Date achieved | Criterion | Date achieved | Criterion | Date achieved |
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| <p>P1. describe briefly how they consulted and used selling techniques for colouring services with different clients</p> <p>P2. carry out and record the results of diagnostic tests for colouring services</p> <p>P3. describe briefly the products and equipment used for colouring services, using some relevant terminology</p> <p>P4. assist with the colouring process for different hair types and lengths, with appropriate tutor support.</p> | | <p>M1. describe, using examples, how they consulted and used effective selling skills for colouring services with a range of clients</p> <p>M2. carry out, record and assess the results of a range of diagnostic tests for colouring services</p> <p>M3. describe using examples a range of equipment and products used for colouring services, using a range of appropriate terminology and explain the importance of the working environment temperature to the process</p> <p>M4. assist with the colouring process for a range of hair types and lengths, showing a significant level of independence with some tutor support.</p> | | <p>D1. describe in detail, using examples, how they consulted and used effective selling skills for colouring services with a wide range of clients and explain the reasons for carrying out a pre-colour consultation</p> <p>D2. carry out, record and assess the results of a wide range of diagnostic tests for colouring services</p> <p>D3. describe in detail using examples a wide range of products and equipment used for colouring services, using a wide range of appropriate terminology and explain the adverse effects of the working environment temperature on the process</p> <p>D4. assist with the colouring process for a wide range of hair types and lengths, with minimal tutor support and assess the effects these processes have on hair structure and scalp.</p> | |

| OVERALL ACHIEVEMENT FOR UNIT 5 | | | | |
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| PASS | | MERIT | | DISTINCTION |

| LEARNER | ASSESSOR | DATE |
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