

Introduction

Welcome to the new 'Training from Edexcel' directory. This has been designed to support you with delivering our new and existing qualifications and your continuing professional development. We aim to do this by providing quality training events that support raising attainment and that build upon existing good practice.

Training from Edexcel already has a wealth of experience in providing guidance and practical solutions. As always, our emphasis is on support, feedback and innovation.

We have organised our training offer into subject areas that incorporate all qualifications within that sector (e.g. BTEC, NVQs, GCE Legacy, GCE 08, GCSE and Diploma). All qualifications undergo a constant cycle of renewal and re-accreditation in line with curriculum change. The next academic year will see the introduction of the new GCEs and Diplomas and in 2009, the new GCSEs. Our training offer is designed to reflect this cycle of change:



The directory also contains three generic sections: one for BTEC, one for NVQ and an exciting new section entitled 'Teaching and Learning'.

Our training events are an ideal opportunity to meet other colleagues and share good practice. The sessions are designed to be practical, stimulating and informative; directly relating to the needs of practitioners.

Delegates attending our training will receive detailed course notes, teaching materials and resources.

Introduction

The Training Cycle

Look out for these types of event for your subject:

Stage 1 – Planning & Implementing

Launch Meetings – information sessions to give you practical help in planning to teach a new or revised specification.

Implementation/Getting Ready to Teach Events – these are subject specific and give practical advice and guidance on assessment criteria, structure and style.

Getting Started/Teaching for the First Time – these are designed for teachers who are new to the profession and for centres proposing to introduce Edexcel subjects for the first time.

Stage 2 – Delivery & Assessment

Understand Delivery and Assessment – subject specific planning issues and assessment requirements and an introduction to the administration arrangements for the qualification.

Streamlining Assessment (NVQs) – explores approaches to holistic assessment including activities to facilitate efficient and effective use of assessor time.

Getting the Standards Right – these workshops provide an opportunity to look at past student work in order to understand the marking criteria.

Planning for Assessment – an in-depth exploration of planning issues and assessment requirements in a specific subject.

Effective Teaching – providing practical advice on teaching styles in a specific subject.

Coursework Advice Sessions – guidance for delivering the coursework component of a specific subject and the sharing of good practice.

Unit Specific – a practical approach to preparing for a specific unit within a qualification and understanding the connections/relationships with other parts of the programme.

Stage 3 – *Maintaining Excellence*

Feedback – feedback on a previous series and guidance on how to improve for future examination series.

Maximising Achievement/Creative Approaches – finding ways to challenge and excite students to achieve their full potential.

Improving Student Performance at the Higher Grades – suggested teaching strategies for challenging and stretching higher ability candidates.

Improving Success and Raising Quality – promoting and sharing good practice, addressing common issues and frequently asked questions.

Introduction

Generic Sections

Section 1 – *BTEC*

Successful First Delivery – planning issues and assessment requirements and an introduction to the administration arrangements for the qualification.

Effective Assignment Writing – principles of effective assignment writing which are relevant to the vocational area.

Portfolio Building and Internal Moderation – effective portfolio building, the role of the internal verifier and the quality assurance process.

Section 2 – *NVQ*

Assessing the NVQ – maximising evidence collected from assessment opportunities and helping assessors plan efficiently.

Verification of the NVQ – functions within quality assurance and internal verification.

Section 3 – *Teaching and Learning*

Introduction to Assessment: Framework, Practices, Processes – the role assessment plays in the modern learning environment. This is a stand-alone event.

Introduction to the Principles of Assessment – looking at the principles and practice of assessment and the role of the regulator in England.

Approaches to Assessment – follow on from 'Introduction to the Principles of Assessment', these sessions consider issues such as formative and summative assessment and the teaching of examination techniques.

Dealing with non-English Speakers in the Classroom – how teachers can approach non-English speaker students, considering some of the issues these students face.

Differentiation and the Gifted and Talented Students – differing learning styles and issues of differentiation that teachers face in a mixed ability group.

We are also introducing a series of events for continuing professional development, addressing specific issues that teachers of all levels and experience face. These full day events can be attended as stand-alone one-off events, or teachers can book a series of events to address their specific needs.

How to book

You can book onto one of our training events via a range of different methods:

Early Bird Booking Fee

Receive a 10% discount by booking more than 6 weeks before the date of your event.

Online

Please visit us at www.edexcel.com/training where you can search for events and either book directly onto the event if you are an Edexcel OnLine user or submit an online booking form.

Phone

Please call us on the appropriate number below to talk to a member of our Customer Services Team who can give you details of all our training events and place a booking for you.

GCE Enquiries	0844 576 0025
GCSE Enquiries	0844 576 0027
BTEC and NVQ Enquiries	0844 576 0026
Diploma Enquiries	0844 576 0028
DiDA and all other Qualifications	0844 576 0031

Fax

You can fax a copy of our booking form (found at www.edexcel.com/training) to us on fax number 0845 359 1909.

Post

You can post a copy of our booking form (found at www.edexcel.com/training) to us at:

Training from Edexcel
Edexcel Head Office
One90 High Holborn
London
WC1V 7BH

Introduction

Business Solutions

Customised Training at Your Centre

The Edexcel Business Solutions Team offer a wide and flexible range of customised services designed to meet the specific requirements of individual centres.

One of our specialist trainers will work with a group of staff from your centre to help you with any of the following requirements:

- identify solutions to issues relating to learning and assessment
- plan for course/curriculum implementation
- establish quality and other systems
- clarify specification requirements, e.g. for coursework, portfolios or examination assessment and grading issues
- curriculum planning, design and implementation
- development and implementation of quality and other systems.

Our consultants will discuss your individual training needs and plan suitable training sessions. These can be delivered through one of the options below (*appropriate training materials will be provided*):

Training Workshops

A workshop for up to 20 staff, run by one of our specialist trainers.

Guidance Events

An informal event designed for up to 6 staff. There will be the opportunity to work through your agenda with the trainer.

Student Support Sessions

An examiner or moderator/verifier will support candidates in preparing for coursework or in maximising examination performance.

To contact one of our experienced consultants who can identify the solution that best fits your needs please email customisedevents@edexcel.org.uk. Alternatively, please call the appropriate number below.

GCE Enquiries	0844 576 0025
GCSE Enquiries	0844 576 0027
BTEC and NVQ Enquiries	0844 576 0026
Diploma Enquiries	0844 576 0028
DiDA and all other Qualifications	0844 576 0031

GCSE from 2009

Following our successful summer launch meetings to introduce our new GCSE specifications, we will shortly be publishing full details of further events. These will be held in the Autumn term. Details will be published on our website and also sent directly to centres. For the most up-to-date information, visit the GCSE09 website www.edexcel.com/gcse2009.

Full information about our specifications and support is also on the subject pages of the GCSE 09 website. In the Spring and Summer terms, there will be full day events focusing on teaching and delivery.

We look forward to seeing you at one of these events.

Introduction

Listed below are the Training Directory sections and a list of subjects that can be found in each section.

Arts	Art & Design Drama & Theatre Studies Media Music & Music Technology Performing Arts
Business	Business & Economics Beauty Therapy & Hair Retail Public Service
Computing & ICT	DiDA ICT & Computing
English	English
Health & Care	Child Care & Early Years Health & Social Care
Hospitality & Leisure	Hospitality & Catering Leisure, Travel, Tourism & Recreation
Humanities	General Studies & Citizenship Geography Government & Politics History Modern Foreign Languages Religious Studies
Mathematics	Mathematics & Statistics
PE & Sport	PE, Sport & Sport Science
Science	Psychology Sciences & Astronomy
Technology	Construction Design & Technology Engineering & Manufacturing Land-Based Subjects
BTEC	BTEC Entry & Introductory Internal Verification WorkSkills
NVQ	NVQ Assessment
Skills for Life	Skills for Life
Teaching & Learning	Teaching & Learning Professional Development & Assessment