

Changes to GNVQ & VCE Test & Portfolio Entries

1 Centre number

Centre name

Enter date of series e.g 01/04 / 06/04

- This form should be used to make amendments to test/portfolio entries already submitted using OMR test order forms, Portfolio Entry Forms or GNVQ/VCE SA1 registration forms.
- **THE STUDENT REGISTRATION NUMBER & CORRECT UNIT CODE MUST BE QUOTED**
- Return top copy to Entries & Certification Centre, The Edexcel Processing Centre, 8-50 Blundell Street, London, N7 9ED.
- Please retain pink copy for your records

* Please tick as appropriate

Student Registration number	Student name	Withdraw Student	Action Required *	Unit Code	Action Required *	Unit Code	Action Required *	Unit Code	Action Required *	Unit Code	Action Required *	Unit Code	Action Required *	Unit Code	Award Claim†	*
			Enter*		Enter*		Enter*		Enter*		Enter*		Enter*		Enter*	
			Withdraw*		Withdraw*		Withdraw*		Withdraw*		Withdraw*		Withdraw*		Withdraw*	
			Enter*		Enter*		Enter*		Enter*		Enter*		Enter*		Enter*	
			Withdraw*		Withdraw*		Withdraw*		Withdraw*		Withdraw*		Withdraw*		Withdraw*	
			Enter*		Enter*		Enter*		Enter*		Enter*		Enter*		Enter*	
			Withdraw*		Withdraw*		Withdraw*		Withdraw*		Withdraw*		Withdraw*		Withdraw*	
			Enter*		Enter*		Enter*		Enter*		Enter*		Enter*		Enter*	
			Withdraw*		Withdraw*		Withdraw*		Withdraw*		Withdraw*		Withdraw*		Withdraw*	
			Enter*		Enter*		Enter*		Enter*		Enter*		Enter*		Enter*	
			Withdraw*		Withdraw*		Withdraw*		Withdraw*		Withdraw*		Withdraw*		Withdraw*	
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			Enter*		Enter*		Enter*		Enter*		Enter*		Enter*		Enter*	
			Withdraw*		Withdraw*		Withdraw*		Withdraw*		Withdraw*		Withdraw*		Withdraw*	

Name: Phone/extension:

Signature: Date:

Position:

† Award Claim

- If an overall grade for the qualification is required following the current test and standards moderation session, please tick in the Award Claim **enter** box.
- If you wish to remove an existing award claim in the current session please tick in the award claim **withdraw** box.
- If you wish to withdraw a student from a programme, please tick the **Withdraw Student** box.

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