

GCE Drama 8113/9113

Additional Information for International Centres

Summer 2008

This booklet should be used in conjunction with the GCE Drama & Theatre Studies 2008 Instructions for the Conduct of the Examination (ICE) booklet. A copy of the ICE has been despatched to centres and is also available to download from the Edexcel website ([www.edexcel.org.uk](http://www.edexcel.org.uk)).

The purpose of this booklet is to provide additional information and guidance for overseas centres for GCE Drama & Theatre Studies Units 2 & 5 (6342/6345).

Units 2 & 5 can be marked by a Visiting Examiner upon request. However, this is dependent upon the full costs of the visit (i.e. travel, accommodation and subsistence) being met by the centre. All centres should complete a copy of the Performance Arrangements Fax Back form (DTS-I1) enclosed, indicating whether or not they require a Visiting Examiner and stating their preferred dates. Please return the form as soon as possible, and by 20 December 2008 at the latest. While every effort will be made to provide a centre with a Visiting Examiner if requested, this cannot be guaranteed. Where it is not possible for an examiner to visit a centre on a given date the video record of the performance(s) will be used as the basis for external assessment. A Visiting Examiner will only be allocated to a centre if a Performance Arrangements Fax Back Form (DTS-I1) is received indicating such a request.

All centres that do not receive a Visiting Examiner will have their performances examined on video. Please read carefully the Guidance for Video Performances outlined in this booklet.

Centres that do not receive a Visiting Examiner must refer to the checklists enclosed, which should be sent to GCE Processing Edexcel along with the video and materials.

Centre Name		Centre No.	
Unit Number	6342	Level	AS

**AS Drama and Theatre Studies (8113) - Summer 2008**  
**Unit 2**

**CHECKLIST - For Video/DVD Performances Only**

This checklist should be completed by centres that DO NOT receive a Visiting Examiner and included with the materials sent to the Edexcel Processing Centre.

	Item		No. to be sent
1	Centre Performance Conditions - DTS2a		1 per performance group
2	Director's Interpretation notes - DTS2b		
3	Copy of texts as performed. (Cuts/adaptations must be clearly marked, and division/reallocation of roles clearly indicated. This is most clearly achieved by highlighter pens).		
4	Performance Examiner's Mark Sheet (Acting candidates) - DTS2c (A clear written description and photograph as each appears in the performance should be provided). Centre may wish to include suggested marks.		1 per candidate
5	Performance Examiner's Mark Sheet (Design candidates) - DTS2d. Centre may wish to include suggested marks.		
6	Centre Register of all candidates in candidate number order with group numbers indicated - DTS2e		2 copies per centre
7	Video(s)/DVD(s) of examination performance(s)		Number as appropriate
8	Video/DVD Time Sheet		
<b>Comments</b> (You may use this space for any additional comments relating to the performance of the candidates at the centre that may be appropriate for the examiner viewing the recording and materials)			
Name of Head of Drama		Signature	Date

Centre Name		Centre No.	
Unit Number	6345	Level	A2

**A2 Drama and Theatre Studies (9113) - Summer 2008**  
**Unit 5**

**CHECKLIST - For Video/DVD Performances Only**

This checklist should be completed by centres that DO NOT receive a Visiting Examiner and included with the materials sent to the Edexcel Processing Centre.

	Item	No. to be sent
1	Centre Performance Conditions - DTS5a	1 per performance group
2	Performance Interpretation notes - DTS5b (these must be completed by the candidates)	
3	Copy of texts as performed - Visiting Examiner may request a copy of the complete text which will be returned on the day of the examination. (Cuts/adaptations must be clearly marked, and division/reallocation of roles clearly indicated. This is most clearly achieved by highlighter pens).	
4	Performance Examiner's Mark Sheet (Acting candidates) - DTS5c (centre may wish to include suggested marks)	1 per candidate
5	Performance Examiner's Mark Sheet (Design candidates) - DTS5d (centre may wish to include suggested marks)	
6	Performance Examiner's Mark Sheet (Directing candidates) - DTS5e (centre may wish to include suggested marks)	
7	Centre Register of all candidates in candidate number order with group numbers indicated - DTS5f	2 copies per centre
8	Video(s)/DVD(s) of examination performance(s)	Number as appropriate
9	Video/DVD Time Sheet	
<b>Comments</b> (You may use this space for any additional comments relating to the performance of the candidates at the centre that may be appropriate for the examiner viewing the recording and materials)		
Name of Head of Drama	Signature	Date

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## Performance Arrangements Fax-Back Form

GCE Drama 8113/9113

Summer 2007 Examination

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For the Attention of: **Alistair Greaves**  
Fax Number: **(00 44) 020 7190 5615**

Centre Name: \_\_\_\_\_

Centre Number: \_\_\_\_\_

Do you intend to enter candidates for GCE Drama for examination in Summer 2007?	Yes	No

If yes, how many entries do you have?	AS	A2

Would you like to request a Visiting Examiner?*	Yes	No

\*Centres are reminded that requests for a Visiting Examiner can only be made on the understanding that the full costs of the visit (ie travel, accommodation and subsistence) must be met by the centre.

Where possible Edexcel will try to provide an examiner to visit your centre, however, this cannot be guaranteed.

If you are requesting a Visiting Examiner, please provide details of any preferred dates you have for the performance(s) and arrangements for sharing the visit with other centres:

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If you are opting for a postal examination, you must send the recording of the performance and materials to 'GCE AS/A2 Drama & Theatre Studies 6342/6345 Performance UNMARKED' at Edexcel Processing, Blundell Street, London N7 9ED.

Signature: \_\_\_\_\_ (Head of Drama)

Name: \_\_\_\_\_

## GCE Drama and Theatre Studies - Guidance for Units 2 and 5 (6342/6345) Recording of Performances

Please note the following details for performances to be examined on video/DVD:

It is vital that a clear recording is made of your performance(s). Please read carefully the information contained both in this booklet and the Instructions for the Conduct of the Examination (ICE).

Candidates must introduce themselves clearly and slowly to the camera before each performance, stating their name, candidate number and the role(s) played. It is very helpful to have a complete still image of the whole cast for the examiner to check against the examiner marksheets before the performance commences. Please ensure that the camera has the best seat in the house i.e. in an unobstructed position close to the performers. Close ups, if included, should be kept to a minimum.

It is important that the camera operator is silent during the recording, as comments and breathing can be easily picked up by the microphone and are often very loud, making it difficult to hear the performance candidates.

Design and Directing candidates: The presentation must be on the video/DVD before the performance and must be made directly to camera. The centre must ensure that any models etc. are clearly recorded on camera. It is very helpful to send copies of candidates' documentation. These must be on paper and the originals kept in the centre as no materials sent for these units can be returned to centres. Teachers must give a clear indication of the documentation completed and the standard of work.

Centres are advised to include comments on the live performances and suggest marks on the examiner mark sheets. **It is of paramount importance that these relate only to the assessment criteria and the performance.** Comments about preparation or student commitment do not form any part of the assessment for this paper and will be ignored by the examiner. Teachers must complete mark sheets in pencil. Suggested marks must be entered in the boxes on each individual examiner mark sheets. Centres must be aware that the comments sent to the examiners are for information only and the examiner will award the final mark.

Please provide as much information as possible to the examiner by including any relevant additional information above the requirements listed in this booklet. Excellent practice in the past has been to include photographs of the cast before the performance and photographs taken during the performance, giving names and roles of each candidate.

Centres are reminded that this is an examination in English and comments regarding candidates' facility with spoken English form no part of the assessment of this paper.

**Centres must provide a recording of all performances, introductions and presentations on a new, standard VHS format tape or a DVD. Work cannot be accepted in any other format. Centres must check all performances on the video/DVD before despatch to Edexcel.**

Centres are strongly recommended to use courier companies to despatch all materials. In previous years, work sent by airmail has gone missing and has been unable to be traced.

**Videos/DVDs and materials must be sent to:**

**'GCE AS/A2 Drama and Theatre Studies 6342/6345 UNMARKED',  
Edexcel Processing, Blundell Street, London, N7 9ED**

The Senior Examining teams wish your candidates all the best for the forthcoming examination series.