

# Recording Your Achievement



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## BTEC National Award in e-Business

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Your course is made up of units. Some units are internally assessed through assignments set and marked by your tutors; others have an externally assessed assignment set by Edexcel, marked by your tutors and then re-marked by Edexcel.

As you complete each internally assessed unit your tutor will tell you what grade you have achieved - Pass, Merit or Distinction. To ensure that your internally assessed work has been marked fairly Edexcel checks samples of tutors' marking. This process usually takes place in February and the grades for your internally assessed units can change as a result.

Edexcel will confirm your final grades for the externally assessed units when the re-marking has taken place.

When you have completed all the units of the course you will receive an overall grade for your qualification – again Pass, Merit or Distinction. This is the grade that will be shown on your certificate and that you should give when you apply for higher education or employment.

To calculate your overall grade, points are allocated to the grades you have achieved for internally and externally assessed units as follows:

For each unit	
Pass	2 points
Merit	4 points
Distinction	6 points

The points are added together to give your final grade as follows:

BTEC National Award in e-Business	
Points	Grade
28-36	D
20-26	M
12-18	P

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Your Name .....

Your Centre .....

Unit Title	Grade <i>(please circle)</i>	Points <i>(please circle)</i>
	P / M / D	2 / 4 / 6
	P / M / D	2 / 4 / 6
	P / M / D	2 / 4 / 6
	P / M / D	2 / 4 / 6
<b>External Assessment</b>		
	P / M / D	2 / 4 / 6
	P / M / D	2 / 4 / 6

Total Points

Overall Grade