

Unit 1: Visual language Assessment evidence

In the external assessment you will be asked to show, in practice:

- + techniques for making marks and making objects
- + use of formal elements
- + use of starting points
- + use of visual language
- + how others have used visual language

NB: This unit is externally assessed. This form should be used for formative assessment only.

Student

Centre

To achieve a pass your work must show:

To achieve a merit your work must show:

To achieve a distinction your work must show:

Criteria	Met Y/N	Comment
P1 exploration of given starting points and a visual response		
P2 recognition and competent use of given combinations of formal elements, picture-making techniques and object-making techniques		
P3 an explanation of how others have used formal elements, techniques for making marks and techniques for making objects		

Criteria	Met Y/N	Comment
M1 your ability to produce alternative creative ideas and a variety of effects, when working from a variety of starting points		
M2 an identification of the formal elements, the techniques used and the effects achieved in the studied work		
M3 a description, using the correct technical terms, of the effects and results that others have created by using 2D and 3D visual language		

Criteria	Met Y/N	Comment
D1 creative use of formal elements, picture-making and object-making techniques		
D2 an explanation of your own use of visual language		
D3 a clear description of your own views on the way others have used 2D and 3D visual language		

Additional comments

Points for this unit

Assessor

Date

Unit 2: Materials and techniques Assessment evidence

You need to produce a portfolio of work, which includes:

- + a selection of studies in a range of 2D media, and a selection of samples showing the use of both resistant and non-resistant 3D materials. These could be in any suitable form, such as a sketchbook, design sheets, models, a file or a box of test pieces
- + developmental work chosen to show the use of at least two 2D techniques and at least two 3D techniques.

Student

Centre

To achieve a pass your work must show:

To achieve a merit your work must show:

To achieve a distinction your work must show:

Criteria	Met Y/N	Comment
P1 your ability to work safely to produce a variety of competent 2D studies and 3D samples		
P2 use of given 2D and 3D techniques in a suitable working order		
P3 use of media and materials in different ways to show you are familiar with their qualities		
P4 understanding of the correct use of the tools and equipment		
P5 recognition of hazards and risks associated with the materials, techniques and tools you use.		

Criteria	Met Y/N	Comment
M1 your ability to plan exploratory work mainly independently		
M2 exploration of combinations of media and materials that you have chosen yourself		
M3 use of a variety of 2D and 3D techniques creatively		
M4 use of tools and equipment with skill and control		

Points for this unit

Assessor

Criteria	Met Y/N	Comment
D1 creative work in more than two art, craft and design contexts		
D2 an explanation of why you selected media and materials		
D3 an explanation of what went well and what went badly in your work		

Additional comments

Date

Unit 3: Exploring others' work Assessment evidence

You need to produce a portfolio of work. Work for the portfolio will typically consist of an exploration of *one* historical or *one* contemporary artist, craftsperson or designer, including:

- + meaningful visual information. This could be displayed in a booklet, display sheets, file or some other suitable form
- + background information and your comments on the work explored.

Student			Centre					
To achieve a pass your work must show:			To achieve a merit your work must show:			To achieve a distinction your work must show:		
Criteria	Met Y/N	Comment	Criteria	Met Y/N	Comment	Criteria	Met Y/N	Comment
<p>P1 meaningful visual information created by:</p> <ul style="list-style-type: none"> - collecting pictures - adapting copies of images - making your own visual studies <p>P2 notes to your visual records that:</p> <ul style="list-style-type: none"> - say who created the work - describe where and when the work was made - describe what the work is made from - describe how the work was made - describe why the work was made (if possible). 			<p>M1 your ability to produce an informative presentation, planned with some independence, about an artist, craftsperson or designer</p> <p>M2 skilful use of visual language</p> <p>M3 use of correct technical terms to describe the work and how you feel about it.</p>			<p>D1 an effective and informative presentation, planned independently, about an artist, craftsperson or designer that you selected to research.</p>		
			Points for this unit			Additional comments		
			Assessor			Date		

Unit 4: Carrying out a project Assessment evidence

In the external assessment you need to produce a response to a set project brief, which includes:

- + preparatory work that shows the creation and development of your visual ideas
- + a final piece of work, presented using suitable methods.

NB: This unit is externally assessed. This form should be used for formative assessment only.

Student			Centre					
To achieve a pass your work must show:			To achieve a merit your work must show:			To achieve a distinction your work must show:		
Criteria	Met Y/N	Comment	Criteria	Met Y/N	Comment	Criteria	Met Y/N	Comment
<p>P1 a collection of relevant visual information using your own sketches or photographs and its use to create a range of early ideas</p> <p>P2 your ability to meet the requirements of the brief, including:</p> <ul style="list-style-type: none"> - the topic or theme - the constraints - the deadline <p>P3 your ability to select the most appropriate idea and develop at least two versions, to show you have tried to extend your thinking</p> <p>P4 your ability to use visual language, materials and techniques competently</p> <p>P5 your ability to display your work carefully.</p>			<p>M1 creative use of visual information from primary and secondary sources</p> <p>M2 your ability to organise your work and make informative notes that demonstrate how your ideas changed and developed</p> <p>M3 use of materials and techniques with care and accuracy</p>			<p>D1 confident use of visual language, materials and techniques</p> <p>D2 your ability to display your work using effective techniques</p> <p>D3 use of correct technical terms to annotate and comment on the strengths and weaknesses of your ideas and to comment on your final work</p>		
						Additional comments		
			Points for this unit					
			Assessor			Date		

Unit 5: Working in art Assessment evidence

You need to produce a portfolio of work, which includes:

- + developmental ideas and at least two finished pieces of work from one project. This could be in any form, such as a sketchbook, studies, design sheets, models or maquettes
- + records of your investigation into the work of a professional artist.

Student

Centre

To achieve a pass your work must show:

To achieve a merit your work must show:

To achieve a distinction your work must show:

Criteria	Met Y/N	Comment
P1 use of media, materials and techniques safely		
P2 your ability to collect visual evidence of how your ideas developed		
P3 your ability to produce finished art work		
P4 use of correct technical terms to make clear and accurate comments about the work of an artist: <ul style="list-style-type: none"> - what he or she makes - what facilities and equipment he or she has - which media, materials and techniques he or she uses. 		

Criteria	Met Y/N	Comment
M1 extra notes on your developmental work that explain how your ideas and thoughts have changed		
M2 finished art work that shows: <ul style="list-style-type: none"> - increasing skill in the use of art techniques - experimentation with media, materials and techniques - individual development 		
M3 a description of how the need to earn will affect what a professional artist makes.		

Points for this unit

Assessor

Criteria	Met Y/N	Comment
D1 your ability to organise your developmental work well and experiment successfully with unusual combinations of materials and media		
D2 your ability to produce good quality finished art work		
D3 a full and clear account of what a professional artist produces.		

Additional comments

Date

Unit 6: Working in 3D crafts Assessment evidence

You need to produce a portfolio of craft work. It must include:

- + developmental ideas and at least two finished pieces of 3D craft work from one project. This could be in any form, such as a sketchbook, studies, design sheets, models or maquettes
- + records of your investigation into the work of a professional 3D craftsman.

Student

Centre

To achieve a pass your work must show:

To achieve a merit your work must show:

To achieve a distinction your work must show:

Criteria	Met Y/N	Comment
P1 use of media, materials and techniques safely		
P2 your ability to collect visual evidence of how your ideas developed		
P3 your ability to produce finished 3D craft work		
P4 use of correct technical terms to make clear and accurate comments about the work of a craftsman: - what he or she makes - what facilities and equipment he or she has - which media, materials and techniques he or she uses.		

Criteria	Met Y/N	Comment
M1 extra notes on your developmental work that explain how your ideas and thoughts have changed		
M2 finished 3D craft work that shows: - increasing skill in the use of 3D craft techniques - experimentation with media, materials and techniques - individual development		
M3 a description of how the need to earn will affect what a professional craftsman makes.		

Criteria	Met Y/N	Comment
D1 your ability to organise your developmental work well and experiment successfully with unusual combinations of materials and media		
D2 your ability to produce good quality finished 3D craft work		
D3 a full and clear account of what a professional craftsman produces.		

Additional comments

Points for this unit

Assessor

Date

Unit 7: Working in graphic design Assessment evidence

You need to produce a portfolio of work, which includes:

- + developmental ideas and at least two finished pieces of graphic design work from one project. This could be in any form, such as a sketchbook, studies, or graphic design sheets
- + records of your investigation into the work of a professional graphic designer.

Student

Centre

To achieve a pass your work must show:

To achieve a merit your work must show:

To achieve a distinction your work must show:

Criteria	Met Y/N	Comment
P1 use of media, materials and techniques safely		
P2 your ability to collect visual evidence of how your ideas developed		
P3 your ability to produce finished graphic design work		
P4 use of correct technical terms to make clear and accurate comments about the work of a graphic designer: <ul style="list-style-type: none"> - what he or she makes - what facilities and equipment he or she has - which media, materials and techniques he or she uses. 		

Criteria	Met Y/N	Comment
M1 extra notes on your developmental work that explain how your ideas and thoughts have changed		
M2 finished graphic design work that shows: <ul style="list-style-type: none"> - increasing skill in the use of graphic design techniques - experimentation with media, materials and techniques - individual development 		
M3 a description of how the need to earn will affect what a professional designer makes.		

Points for this unit

Assessor

Criteria	Met Y/N	Comment
D1 your ability to organise your developmental work well and experiment successfully with unusual combinations of materials and media		
D2 your ability to produce good quality finished graphic design work		
D3 a full and clear account of what a professional designer produces.		

Additional comments

Date

Unit 8: Working in surface design Assessment evidence

You need to produce a portfolio of work, which includes:

- + developmental ideas and at least two finished pieces of graphic design work from one project. This could be in any form, such as a sketchbook, studies, design sheets, models or maquettes
- + records of your investigation into the work of a professional surface designer.

Student

Centre

To achieve a pass your work must show:

To achieve a merit your work must show:

To achieve a distinction your work must show:

Criteria	Met Y/N	Comment
P1 use of media, materials and techniques safely		
P2 your ability to collect visual evidence of how your ideas developed		
P3 your ability to produce finished surface design work		
P4 use of correct technical terms to make clear and accurate comments about the work of a surface designer: <ul style="list-style-type: none"> - what he or she makes - what facilities and equipment he or she has - which media, materials and techniques he or she uses. 		

Criteria	Met Y/N	Comment
M1 extra notes on your developmental work that explain how your ideas and thoughts have changed		
M2 finished surface design work that shows: <ul style="list-style-type: none"> - increasing skill in the use of surface design techniques - experimentation with media, materials and techniques - individual development 		
M3 a description of how the need to earn will affect what a professional designer makes.		

Points for this unit

Assessor

Criteria	Met Y/N	Comment
D1 your ability to organise your developmental work well and experiment successfully with unusual combinations of materials and media		
D2 your ability to produce good quality finished surface design work		
D3 a full and clear account of what a professional designer produces.		

Additional comments

Date

Unit 9: Preparing for employment Assessment evidence

You need to produce an employment portfolio. It should include:

- + information about the main ways to find out about jobs or training
- + information about jobs or training that interest you
- + an application for a job or training of your choice. This must include a letter, and either a CV or a completed application form
- + a record of your performance in your mock interview.

Student			Centre					
To achieve a pass your work must show:			To achieve a merit your work must show:			To achieve a distinction your work must show:		
Criteria	Met Y/N	Comment	Criteria	Met Y/N	Comment	Criteria	Met Y/N	Comment
<p>P1 use of appropriate information to find out about a job or training place that interests you</p> <p>P2 your ability to provide relevant information in your written application for the job or training place</p> <p>P3 an answer to an interviewer's questions clearly and carefully</p>			<p>M1 your ability to find and use other relevant information about jobs or training that interest you</p> <p>M2 your ability to explain clearly in your written application why you are suitable for your chosen job</p> <p>M3 use of appropriate non-verbal and verbal skills to communicate your interest during an interview.</p>			<p>D1 use of appropriate technical terms with consistency when presenting your application</p> <p>D2 your ability to ensure that the information you include in your application convincingly shows how your interests and experience match the requirements of the job</p> <p>D3 your ability to present your application in an effective and suitable manner</p> <p>D4 a review of your application and interview, and the identification of ways to improve your job-seeking skills.</p>		
			Points for this unit			Additional comments		
			Assessor					

Unit 10: **Health & safety in art, craft and design** Assessment evidence

You need to produce a report investigating the health and safety issues for **one** particular art and design workspace.

Student

Centre

To achieve a pass your work must show:

To achieve a merit your work must show:

To achieve a distinction your work must show:

Criteria	Met Y/N	Comment
P1 an identification of key features of health and safety legislation affecting people using your chosen workspace		
P2 an identification of the main hazards/risks, listing how they are dealt with		
P3 a description of how the workspace should be evacuated and equipment shut down		
P4 an identification of how accidents are reported		
P5 your ability to prepare for and carry out a task safely in that workspace.		

Criteria	Met Y/N	Comment
M1 a plan for your investigation and your ability to manage deadlines		
M2 your ability to present findings that would be clearly understood by people using the workspace		
M3 an explanation why clear instructions on carrying out a task helps to prevent accidents and injuries		
M4 use of appropriate technical terms.		

Criteria	Met Y/N	Comment
D1 your ability to carry out independent research into health and safety using some sources you have identified yourself		
D2 a description of how your work went and suggestions how you could improve your report.		

Additional comments

Points for this unit

Assessor

Date

Feedback to student

Signed (tutor): Signed (student): Date:

Feedback to student

Signed (tutor): Signed (student): Date:

Feedback to student

Signed (tutor): Signed (student): Date:

Feedback to student

Signed (tutor): Signed (student): Date:

Witness statements:

Unit assessment record and portfolio index

Student:

Centre:

Level:

Unit:

Assignments contributing to this unit: