

INCREMENTAL CHANGES TO THE EDEXCEL LEVEL 1, 2 AND 3 NVQS IN RETAIL

This is to inform you that, following an incremental review of the Level 1, 2 and 3 NVQs in Retail by Skills Smart Retail (SSC), a series of new option units are now available within these NVQs. The new units are listed overleaf. The full, revised NVQ structures, showing the changes as 'side barred', can be found within Issue 3 of the Sector guidance at <http://www.edexcel.org.uk/quals/nvq/retail/>

The review also resulted in a number of minor wording amendments to clarify any previous ambiguities. These have not been highlighted as they are too numerous.

In addition to the new option units, within the Level 3 NVQ in Retail (Management) two units have been re-levelled from Level 3 to Level 2 by the Management Standards Centre. This now means that Level 3 candidates following the Management pathway can take only one of these units not both. The two units are:

- E.15: Develop productive working relationships with colleagues (Management Standards Centre)
- E.16: Allocate and check work in your team (Management Standards Centre).

Issue 3 of the Sector guidance will be available to download from the Edexcel website. Candidate Logbooks will also be available to download from the Edexcel website or order through Edexcel publications. Please follow the link: <http://www.edexcel.org.uk/quals/nvq/retail/>

The expiry date for these NVQs remains the 31 August 2009.

For up- to- date details of all accredited Edexcel NVQs, please see the latest edition of NVQ News and/or the NVQ Portfolio Accreditation Listing, both of which are available on our website www.edexcel.org.uk/quals/ in the NVQ section.

If you have any queries, please contact our Customer Services on 0844 576 0026.

New Option Units for Level 1, 2 and 3 NVQs in Retail

Level 1 NVQ/SVQ in Retail Skills

The following unit has been added to Group B2- Product expertise

Unit T/103/2759- Provide a counter/take-away service.

The following Level 2 units have been added to Group B6 - Level 2 Units

Unit D/104/0581- Establish customer needs and provide advice regarding tiling products.

Unit H/104/0582- Advise customers upon measuring and planning for the fixing of tiles.

Unit K/104/0583- Advise customers upon the fixing of tiles.

Unit D/104/0578- Receive driver-controlled deliveries of fuel on a petrol forecourt.

Unit H/104/0579- Control deliveries of motor fuel on a forecourt.

Unit Y/104/0580- Process the self-service dispensing and purchase of motor fuel on a forecourt.

Unit M104/0584- Maintain a display of cut flowers in a retail store.

Level 2 NVQ/SVQ in Retail Skills

The following units have been added to Group B3- Product expertise.

Unit D/104/0581- Establish customer needs and provide advice regarding tiling products.

Unit H/104/0582- Advise customers upon measuring and planning for the fixing of tiles.

Unit K/104/0583- Advise customers upon the fixing of tiles.

Unit D/104/0578- Receive driver-controlled deliveries of fuel on a petrol forecourt.

Unit H/104/0579- Control deliveries of motor fuel on a forecourt.

Unit Y/104/0580- Process the self-service dispensing and purchase of motor fuel on a forecourt.

Unit M104/0584- Maintain a display of cut flowers in a retail store.

The following Level 1 Unit has been added to Group C- Level 1 Units;

Unit T/103/2759- Provide a counter/take-away service.

Level 3 NVQ/SVQ in Retail

The following units have been added to Group J- Product expertise- Level 2 Units

Unit D/104/0581- Establish customer needs and provide advice regarding tiling products.

Unit H/104/0582- Advise customers upon measuring and planning for the fixing of tiles.

Unit K/104/0583- Advise customers upon the fixing of tiles.